RANSOM COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 15, 2025

The meeting was called to order at 9:00 a.m. by Chair Greg Schwab. The Pledge of Allegiance was recited. Members present: Todd Anderson, Neil Olerud, Sye Olson, Kevin Bishop, and Greg Schwab.

The agenda was reviewed. Bishop moved, seconded by Anderson to approve the agenda with additions. All aye. Motion carried.

Tim Jordan appeared before the board to explain his storage invoice. Jordan let the board know he was under the assumption he had the job when he ordered the materials based off previous conversations with the prior board. Jordan billed storage from January 1, 2025 – March 10, 2025 at $50 per day. The total storage bill was for $3450. Olerud moved, seconded by Anderson to pay half of the storage bill at $1725. Roll call vote was taken. Anderson – yes, Olerud – yes, Olson – yes, Bishop – yes, and Schwab – no. Motion carried. Tim Jordan was willing to accept the negotiated price for $1725.

Minutes from the previous regular scheduled commission meeting on April 1, 2025 were reviewed. Bishop moved, seconded by Olerud to accept the minutes with a correction. All aye. Motion carried.

Commission Audit listing in the amount of $78,223.42 were reviewed by the board. Bishop moved, seconded by Olson to approve the commission audit listing in the amount of $78,223.42 with a change to an account number. All aye. Motion carried.

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| 10268 | 4/17/2025 | GENTZKOW, NICOLE | 102.20 |
| 10269 | 4/17/2025 | GILBERT, KIRSTEN | 50.00 |
| 10270 | 4/17/2025 | HEGLE, KELSEY | 182.70 |
| 10271 | 4/17/2025 | JONES, CHELSEY | 200.00 |
| 10272 | 4/17/2025 | KELLY, FALLON M. | 1,751.48 |
| 10273 | 4/17/2025 | LARSON, MEGHAN | 148.75 |
| 10274 | 4/17/2025 | RANSOM COUNTY FAIR ASSOCIATION | 450.00 |
| 10275 | 4/17/2025 | WELTON, BRENNA | 449.80 |
| 10276 | 4/17/2025 | WILTSE,CAYLA | 416.00 |
| 10277 | 4/17/2025 | ZIMPRICH, BRIAN | 150.00 |
| 14048 | 4/17/2025 | ARROW ADVERTISING | 471.76 |
| 14049 | 4/17/2025 | BRUSH AND DUST PAINTING & CLEANING LLC | 471.00 |
| 14050 | 4/17/2025 | CARDINAL HEALTH 110, INC. | 15,699.83 |
| 14051 | 4/17/2025 | COMPUTER EXPRESS | 375.00 |
| 14052 | 4/17/2025 | DAKOTA WATER SOLUTIONS | 96.00 |
| 14053 | 4/17/2025 | DICKEY RURAL NETWORK INC. | 1,131.69 |
| 14054 | 4/17/2025 | DIFFERDING ELECTRIC LLC | 270.00 |
| 14055 | 4/17/2025 | FAT MAN TRASH | 220.50 |
| 14056 | 4/17/2025 | FFF ENTERPRISES | 1,284.52 |
| 14057 | 4/17/2025 | GORDY'S GRILL & FILL | 164.93 |
| 14058 | 4/17/2025 | GRAND FORKS COUNTY 4-H COUNCIL | 50.00 |
| 14059 | 4/17/2025 | GRIGGS POOR SIDE REPAIR | 1,645.43 |
| 14060 | 4/17/2025 | HEALTHCARE ENVIRONMENTAL SERVICES, INC. | 148.19 |
| 14061 | 4/17/2025 | HENRICKS HEATING | 75.00 |
| 14062 | 4/17/2025 | INFORMATION TECHNOLOGY DEPT. | 1,891.05 |
| 14063 | 4/17/2025 | LISBON BODY SHOP | 65.00 |
| 14064 | 4/17/2025 | LISBON TRUE VALUE | 801.18 |
| 14065 | 4/17/2025 | NAPA PARTS SUPPLY-LISBON | 145.02 |
| 14066 | 4/17/2025 | ND DEPARTMENT OF HUMAN SERVICES | 5,818.74 |
| 14067 | 4/17/2025 | ND STATE RADIO COMMUNICATION | 25,495.38 |
| 14068 | 4/17/2025 | NDSU EXTENSION PESTICIDE PROGRAM | 1,800.00 |
| 14069 | 4/17/2025 | OTTERTAIL COUNTY SHERIFFS OFFICE | 60.30 |
| 14070 | 4/17/2025 | QUADIENT LEASING USA, INC | 868.86 |
| 14071 | 4/17/2025 | QUAL, ANGELA | 250.00 |
| 14072 | 4/17/2025 | QUILL CORPORATION | 46.46 |
| 14073 | 4/17/2025 | RANSOM COUNTY GAZETTE | 817.92 |
| 14074 | 4/17/2025 | RDO EQUIPMENT-FARGO | 2,113.91 |
| 14075 | 4/17/2025 | RECORD KEEPERS, LLC | 37.50 |
| 14076 | 4/17/2025 | RIVERSIDE BUILDING CENTER | 298.50 |
| 14077 | 4/17/2025 | SARGENT COUNTY DISTRICT HEALTH UNIT | 1,094.11 |
| 14078 | 4/17/2025 | SCHWELD DBA SUBWAY | 1,257.32 |
| 14079 | 4/17/2025 | STUTSMAN COUNTY CORRECTIONAL CENTER | 2,300.00 |
| 14080 | 4/17/2025 | THE HOME SHOP | 662.65 |
| 14081 | 4/17/2025 | THE MEDICINE SHOPPE | 32.45 |
| 14082 | 4/17/2025 | TRIZETTO PROVIDER SOLUTIONS | 105.12 |
| 14083 | 4/17/2025 | TRUENORTH STEEL | 495.40 |
| 14084 | 4/17/2025 | VESTIS | 225.37 |
| 14085 | 4/17/2025 | VILLAGE FAMILY SERVICE CENTER | 1,500.00 |
| 14086 | 4/17/2025 | WEX HEALTH, INC. | 50.00 |
| 14087 | 4/17/2025 | X-STREAM CLEAN CAR WASH LISBON | 140.00 |
| 14088 | 4/17/2025 | ZEP SALES AND SERVICE | 406.90 |
| 14089 | 4/17/2025 | 5:9 WOODWORKS | 1,725.00 |
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|  |  | Total | 76,508.92 |

Seth Springer appeared before the board to request a liquor license for the Silver Prairie Saloon. Springer is in the process of purchasing the Silver Prairie Saloon from the Olerud’s. Discussion was had. Gentzkow would have to check with the state to verify the process. Olson moved, seconded by Anderson to approve the liquor licenses pending taxes were paid and all state guidelines were followed. Olerud abstained from voting. Olson, Anderson, Bishop, and Schwab. Four aye. Motion carried.

Courthouse cleaning. Todd Anderson met with Cheryl Gregor to discuss the cleaning in the courthouse. Anderson walked through the building with Gregor and discussed exactly what the expectations are. Discussion was had on possibly seeing if there would be any high school or co-op kids who would be interested in a part time cleaning job. Anderson let the board know the road crew is still willing to do the mowing for the courthouse grounds. Olson moved, seconded by Anderson to advertise for a 40 hour per week janitor/maintenance person. All aye. Motion carried.

Fallon Kelly arrived at 10:30 a.m.

Scott Smyth appeared before the board to discuss the final plans for the McRitchie Bridge. Smyth let the board know the bid letting is scheduled for the middle of June 2025 with completion date in 2026. Smyth also let the board know he is meeting with Sandy Hoff, city council for Lisbon to discuss the paving projects possibly in Prairie View and West Woods developments. KLJ is documenting HWY 58 for the road haul agreement. They are doing five checks a mile on the pavement and three checks a mile on the gravel. Discussion was had. Olerud moved, seconded by Anderson to have Gentzkow send a letter to the North Dakota Highway Patrol requesting random overweight checks in Ransom County and emphasis on the area near the pipeline. All aye. Motion carried. Per the signed road haul agreement South Bow will put all the roads back to the condition they were before April 7, 2025.

Adam Schultz appeared before the board to discuss hourly rate for the machines and highway employees. Schultz let the board know South Bow is requesting the county have a blade out there daily for another two to three weeks. Discussion was had. Anderson moved to charge $200 per hour for the machine, and add the employee wages, seconded by Olson. Discussion was had again. Anderson moved to amend the motion to $235 per hour to include employee and packer, have Fallon Kelly draw up a contract and get it signed immediately, seconded by Bishop. All aye. Motion carried. Schultz then asked the board what the county would like to charge for the sign guys time, Adam Schultz’s time, and the equipment being used. Olerud moved, seconded by Olson to charge $50 per hour per employee. All aye. Motion carried. Olson moved, seconded by Bishop to charge $75 per day for every piece of equipment needed out at the pipeline site. All aye. Motion carried. Bishop let the board know he took the extra food from the pancake feed out to the pipeline and Stiklestad was going to cook it up for them. South Bow had hired Stiklestad to cater two meals a day according to Bishop. Schwab also let the board know Amber from Livestock Alliance is willing to help financially since the county is serving sausage and bacon. Schultz let the board know he is working with Art Hagen to get the quote and blueprints for the steel shop. Olson moved, seconded by Bishop to have Schultz put bid specs in the paper for a steel or wood shop. All aye. Motion carried.

The Bissell Golf Course in Lisbon submitted a grant request from the Ransom County Park Board for a new commercial fridge. Discussion was had. The board didn’t feel that this would qualify for the park board grant, they suggested having the Golf Course apply for a grant through JDA.

Court house security was discussed. Brandon Schwab with Floor to Ceiling Carpentry gave a quote of $28,665 for labor on the offices. Olson moved, seconded by Anderson to accept the bid from Riverside for $40,214 - $41,350 for materials and Floor to Ceiling $28,665 for the labor. All aye. Motion carried. Floor to Ceiling also put a bid in for $2,270 to install a door from the courtroom to the clerk of courts vault for security purposes. Olson moved, seconded by Bishop to accept the quote for the courtroom security door. All aye. Motion carried.

Greg Schwab let the board know there is a toilet in the women’s bathroom not flushing. Anderson told the board he would get ahold of Shane Wallock to get a quote on the plumbing repairs needed.

Sheriff Darren Benneweis appeared before the board and requested all Ransom County vehicles get marked as Ransom County on the sides. There was an incident at the South Bow site verifying if the employee and equipment were Ransom County’s. Benneweis would like to have all the commissioners and road crew get badges so they can get through the security checkpoint. The board discussed. The commission did not feel they needed to get badges as they have no reason to be out at the job site.

Job Development was discussed. There is still an at large position open, there are currently four applicants, Kristina Dick, Shelly Schwab, Janice Bishop, and Al Huck who would like on the board. The commission discussed. The board feels that all four applicants have a conflict of interest and are not a good fit for the board. Kevin Bishop let the board know he is no longer on the JDA board so he stated Janice would not be a conflict of interest. Discussion will be held at the JDA meeting on April 16, 2025.

Schwab let the board know Darren Benneweis would be appearing at the next commission meeting to get approval for the k9. The k9 was never approved before the board of commissioners. All funds grant or donations need to have board approval per NDCC.

The board will have a meeting with all staff on Tuesday May 6, 2025 at 2:00p.m. regarding the updated policy handbook.

Job descriptions were discussed, the board has not received job descriptions from any department.

With nothing further to come before the board, Bishop moved, seconded by Olson to adjourn the meeting. All aye. Motion carried.