RANSOM COUNTY BOARD OF COMMISSIONERS

Regular Meeting – April 2, 2024

The meeting was called to order at 9:00 a.m. by Chairman Kevin Bishop. The pledge of Allegiance was recited. Members present: Kevin Bishop, Greg Schwab, Connie Gilbert, Neil Olerud, and Joe Mathern.

Agenda – Was reviewed. Mathern added building for 911 tower and assessing ADM and elevators within Ransom County, and Olerud added bids for highway buildings. Gilbert made a motion to approve the agenda with the additions. Mathern seconded. All aye. Motion carried.

Minutes – Were reviewed. Gilbert made a motion to approve March 19, 2024 minutes with corrections. Seconded by Mathern. All aye. Motion carried.

Commission Audit Listing – In the amount of $85,282.35 was reviewed. Gilbert moved to approved the bills with the removal of one $69.99 charge to Quill. Olerud seconded. All aye. Motion carried.

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| ADVANCED GRAPHIX INC. | 475.00 |
| ARAMARK UNIFORM SERVICES | 243.98 |
| BALCO UNIFORM CO., INC. | 557.20 |
| COMPUTER EXPRESS | 4,148.90 |
| DAKOTA WATER SOLUTIONS | 56.00 |
| FLAGS USA INC. | 115.20 |
| GONZALEZ, JORGE | 69.00 |
| GORDY'S GRILL & FILL | 487.13 |
| HOPKINS, ROBERTA PO BOX 950 | 25.74 |
| KOTACO | 3,647.54 |
| LEXISNEXIS MATTHEW BENDER | 286.81 |
| MITCHELL STREGE | 38,000.00 |
| MLGC | 569.88 |
| NATIONAL SHERIFF'S ASSOCIATION | 125.00 |
| ND ASSOC OF COUNTIES- BISMARCK | 15.00 |
| ND DEPT OF ENVIRONMENTAL QUALITY | 315.00 |
| ND INSURANCE RESERVE FUND | 99.00 |
| ND STATE RADIO COMMUNICATION | 25,537.08 |
| ND WEED CONTROL ASSOCIATION | 285.00 |
| NDSU AG COMMUNICATION | 150.00 |
| OFFICE OF ATTORNEY GENERAL-1250 | 3,115.00 |
| ONE CALL CONCEPTS, INC. | 1.30 |
| QUADIENT FINANCE USA INC. | 2,089.04 |
| QUADIENT LEASING USA, INC | 868.86 |
| QUILL CORPORATION | 252.44 |
| RDO EQUIPMENT-FARGO | 1,685.06 |
| RECORD KEEPERS, LLC | 37.50 |
| SCHWAB, SHELLY | 207.16 |
| STURDEVANT'S INC | 632.16 |
| THE HOME SHOP | 658.30 |
| WEIDNER,SAMANTHA | 49.19 |
| ZEP SALES AND SERVICE | 399.98 |
| ZIMPRICH, BRIAN | 77.90 |
| Total | 85,282.35 |

Manual Warrants – Were reviewed in the amount of $21,530.08. Olerud made a motion to approve manual warrants in the amount of $21,530.08. Seconded by Mathern. All aye. Motion carried.

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| LISBON, CITY OF | 39.50 |
| LISBON, CITY OF | 175.17 |
| LIBERTY BUSINESS SYSTEMS, INC. | 267.81 |
| LIBERTY BUSINESS SYSTEMS, INC. | 151.14 |
| LIBERTY BUSINESS SYSTEMS, INC. | 112.98 |
| MARCO | 211.16 |
| MARCO | 10.00 |
| MARCO | 162.22 |
| MARCO | 289.60 |
| MARCO | 10.00 |
| MARCO | 35.51 |
| OTTER TAIL POWER CO | 360.98 |
| OTTER TAIL POWER CO | 2,208.43 |
| LISBON, CITY OF | 73.89 |
| LISBON, CITY OF | 16.00 |
| CASS COUNTY ELECTRIC COOP | 142.79 |
| MARCO TECH- ST LOUIS | 631.57 |
| MARCO TECH- ST LOUIS | 10.00 |
| OTTER TAIL POWER CO | 49.77 |
| OTTER TAIL POWER CO | 107.45 |
| SOUTHEAST WATER USERS | 69.07 |
| OTTER TAIL POWER CO | 38.12 |
| JPMORGAN CHASE BANK NA | 15,175.16 |
| CASS COUNTY ELECTRIC COOP | 1,181.76 |
|  | **21,530.08** |

Derek Johnson – Provided the board previous minutes from January 2, 2024. Olerud made a motion to approve the minutes from January 2, 2024. Gilbert seconded. All aye. Motion carried. Johnson provided an update on how much was paid out from January 2024 through March 2024 for housing assistance payments. Olerud made a motion to approve the housing assistance activity. Mathern seconded. All aye. Motion carried.

Kathie Erickson – Erickson provided quotes for digital signs for Motor Vehicle. Erickson stated that it is required the courthouse has a sign for Motor Vehicle outside the building. She suggested it would be a good idea to use some ARPA funds towards the sign. Olerud mentioned Bank North would like some of the county’s business. Erickson brought up she had checked with several banks regarding the interest rates and Bell Bank has the best one as of now.

Fallon Kelly arrived

Adam Schultz – Provided gravel bids. The county has used up all the gravel piles from 2023. Olerud made a motion to approve all bids, and leave it up to Schultz to decide which company to use at the time. Mathern seconded. All aye. Motion carried. Schultz would like to make some updates on the Qual Road, and would like to move forward with redoing the 12 miles by the Qual and Hutterites road. The commission is okay with this. Schultz will talk about FMLA at the next commission meeting.

Kirsten Gilbert – Gilbert let the board know that Electro Watchman will need to add modules to the doors, and the price increased between five to six thousand dollars. The board gave the go ahead to have this added. The Homeland Security Grant opens mid-April and Gilbert asked the board if they would like her to apply for anything specific. The board would like Gilbert to apply for as much as she can. The courthouse will be receiving new cameras for the building and Randy Gallagher requested to have new cameras added to his building.

Darren Benneweis – Would like to schedule a meeting to go over different options for security. Benneweis asked the board for permission to travel to Brainerd MN for two days in April. Olerud made a motion to approve Benneweis to go to out of state training. Gilbert seconded. All aye. Motion carried.

911 Building – Mathern provided quotes for a new 911 building, which could change within 60 days. Mathern would like to keep the old building with the generator in it. K. Gilbert will have to do some research regarding moving equipment as everything is owned by multiple entities. More checking will have to be done before the board can make any final decisions.

Assessing ADM/Elevators – The board needs to make a decision if they would like ADM assessed along with the elevators within Ransom County. Vangaurd charges $30,000 dollars for assessing fees which includes all the elevators and ADM. Kelly asked when the $30,000 would be owed, and the board could budget for it in the next budget cycle. Gilbert made a motion to get on the Vanguard list subject to no payment until next budgetary cycle. Olerud seconded. Discussion was had. All aye. Motion carried.

Bids on Buildings – Olerud got a couple bids on the highway department shops, but were not fully completed. Kelly stated that if they go over $200,000 dollars the county needs to hold a public hearing and it will need to be bid. The board would like to see the Englevale shop and the Fort Ransom shop combined. The board will have to look more into how much everything will cost to build the two shops.

Employee handbook will be added on the next agenda.

Being nothing further to come before the board, Chairman Bishop adjourned the meeting at 12:30 p.m.

ATTEST:

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Ransom County Deputy Auditor Ransom County Commission