RANSOM COUNTY BOARD OF COMMISSIONERS

Regular Meeting – November 7, 2023

The meeting was called to order at 9:00 a.m. by Chair Connie Gilbert. The Pledge of Allegiance was recited. Members present: Joe Mathern, Neil Olerud, Greg Schwab, and Connie Gilbert. Absent: Kevin Bishop.

Agenda – Was reviewed. Nickela Runck, Interstate Engineering, and Sargent County Water were added to the agenda. Olerud made a motion to approve agenda with additions. Mathern seconded. All Aye. Motion Carried.

Deputy Auditor Nickela Runck – Came to the board letting them know that Fallon Kellys staff who works for the county do not get earned vacation and sick. Kelly would like his staff to receive that benefit. Nicole Gentzkow wanted it brought to the board’s attention. The board was unsure why Kellys staff was never offered vacation and sick through the county, but it’s been that way for years.

Minutes – From the previous regular scheduled meeting on October 17, 2023 were reviewed. Mathern made a motion to approve the minutes with corrections. Seconded by Olerud. Discussion was had. All aye. Motion carried.

Bills – In the amount of $33,154.26 were reviewed by the board. Olerud moved, seconded by Mathern. All Aye. Motion carried.

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| LIBERTY BUSINESS SYSTEMS, INC. | 258.09 |
| LIBERTY BUSINESS SYSTEMS, INC. | 7.77 |
| MARCO | 156.98 |
| MARCO | 198.35 |
| MARCO | 10.00 |
| MARCO | 198.35 |
| MARCO | 10.00 |
| MARCO | 289.60 |
| MARCO | 10.00 |
| OTTER TAIL POWER CO | 250.19 |
| OTTER TAIL POWER CO | 945.29 |
| LISBON, CITY OF | 170.20 |
| LISBON, CITY OF | 39.50 |
| JPMORGAN CHASE BANK NA | -17.64 |
| JPMORGAN CHASE BANK NA | 56.43 |
| JPMORGAN CHASE BANK NA | 56.13 |
| JPMORGAN CHASE BANK NA | 77.45 |
| JPMORGAN CHASE BANK NA | 25.00 |
| JPMORGAN CHASE BANK NA | 15.99 |
| JPMORGAN CHASE BANK NA | 10.00 |
| JPMORGAN CHASE BANK NA | 86.97 |
| JPMORGAN CHASE BANK NA | 62.30 |
| JPMORGAN CHASE BANK NA | 425.00 |
| JPMORGAN CHASE BANK NA | 425.00 |
| JPMORGAN CHASE BANK NA | 31.88 |
| JPMORGAN CHASE BANK NA | 613.20 |
| JPMORGAN CHASE BANK NA | 94.75 |
| JPMORGAN CHASE BANK NA | 69.41 |
| JPMORGAN CHASE BANK NA | 27.55 |
| JPMORGAN CHASE BANK NA | 62.33 |
| JPMORGAN CHASE BANK NA | 10.59 |
| JPMORGAN CHASE BANK NA | 73.13 |
| JPMORGAN CHASE BANK NA | 60.05 |
| JPMORGAN CHASE BANK NA | 66.57 |
| JPMORGAN CHASE BANK NA | 77.42 |
| JPMORGAN CHASE BANK NA | 86.94 |
| JPMORGAN CHASE BANK NA | 23.90 |
| JPMORGAN CHASE BANK NA | 33.97 |
| JPMORGAN CHASE BANK NA | 48.12 |
| JPMORGAN CHASE BANK NA | 5.36 |
| JPMORGAN CHASE BANK NA | 167.39 |
| JPMORGAN CHASE BANK NA | 88.20 |
| JPMORGAN CHASE BANK NA | 88.20 |
| JPMORGAN CHASE BANK NA | 36.54 |
| JPMORGAN CHASE BANK NA | 12.98 |
| JPMORGAN CHASE BANK NA | 9.29 |
| JPMORGAN CHASE BANK NA | 37.29 |
| JPMORGAN CHASE BANK NA | 2.25 |
| JPMORGAN CHASE BANK NA | 45.99 |
| JPMORGAN CHASE BANK NA | 14.96 |
| JPMORGAN CHASE BANK NA | 24.95 |
| JPMORGAN CHASE BANK NA | 22.95 |
| JPMORGAN CHASE BANK NA | 20.10 |
| JPMORGAN CHASE BANK NA | 136.79 |
| JPMORGAN CHASE BANK NA | 63.59 |
| JPMORGAN CHASE BANK NA | -20.10 |
| JPMORGAN CHASE BANK NA | 18.99 |
| MARCO | 289.60 |
| MARCO | 10.00 |
| MARCO | 41.08 |
| SOUTHEAST WATER USERS | 55.81 |
| MARCO | 147.38 |
| MARCO TECH- ST LOUIS | 631.57 |
| MARCO TECH- ST LOUIS | 10.00 |
| MARCO | 608.92 |
| MARCO | 30.00 |
| MARCO | 128.99 |
| OTTER TAIL POWER CO | 41.71 |
| OTTER TAIL POWER CO | 60.63 |
| LISBON, CITY OF | 68.18 |
| CASS COUNTY ELECTRIC COOP | 40.43 |
| CASS COUNTY ELECTRIC COOP | 5.00 |
| CASS COUNTY ELECTRIC COOP | 48.15 |
| CASS COUNTY ELECTRIC COOP | 288.16 |
| CASS COUNTY ELECTRIC COOP | 52.38 |
| CASS COUNTY ELECTRIC COOP | 167.68 |
| JPMORGAN CHASE BANK NA | 52.99 |
| JPMORGAN CHASE BANK NA | 165.00 |
| JPMORGAN CHASE BANK NA | 150.00 |
| JPMORGAN CHASE BANK NA | 98.97 |
| JPMORGAN CHASE BANK NA | -10.77 |
| JPMORGAN CHASE BANK NA | 193.50 |
| JPMORGAN CHASE BANK NA | 32.25 |
| JPMORGAN CHASE BANK NA | 17,225.04 |
| JPMORGAN CHASE BANK NA | 210.00 |
| JPMORGAN CHASE BANK NA | 2,838.40 |
| JPMORGAN CHASE BANK NA | 120.00 |
| JPMORGAN CHASE BANK NA | -172.25 |
| JPMORGAN CHASE BANK NA | -397.82 |
| JPMORGAN CHASE BANK NA | 839.00 |
| JPMORGAN CHASE BANK NA | 45.00 |
| JPMORGAN CHASE BANK NA | 29.99 |
| JPMORGAN CHASE BANK NA | 188.40 |
| JPMORGAN CHASE BANK NA | 14.46 |
| JPMORGAN CHASE BANK NA | 18.69 |
| JPMORGAN CHASE BANK NA | 21.40 |
| JPMORGAN CHASE BANK NA | 33.95 |
| JPMORGAN CHASE BANK NA | 6.00 |
| JPMORGAN CHASE BANK NA | 7.99 |
| JPMORGAN CHASE BANK NA | 12.95 |
| JPMORGAN CHASE BANK NA | 13.99 |
| JPMORGAN CHASE BANK NA | 25.73 |
| JPMORGAN CHASE BANK NA | -7.99 |
| JPMORGAN CHASE BANK NA | 11.85 |
| JPMORGAN CHASE BANK NA | 8.38 |
| JPMORGAN CHASE BANK NA | 71.55 |
| JPMORGAN CHASE BANK NA | -29.99 |
| JPMORGAN CHASE BANK NA | 7.99 |
| JPMORGAN CHASE BANK NA | 28.48 |
| JPMORGAN CHASE BANK NA | 982.95 |
| JPMORGAN CHASE BANK NA | 41.89 |
| JPMORGAN CHASE BANK NA | 19.89 |
| JPMORGAN CHASE BANK NA | 299.80 |
| JPMORGAN CHASE BANK NA | 105.98 |
| JPMORGAN CHASE BANK NA | 95.92 |
| JPMORGAN CHASE BANK NA | 9.94 |
| JPMORGAN CHASE BANK NA | 21.05 |
| JPMORGAN CHASE BANK NA | 17.26 |
| JPMORGAN CHASE BANK NA | -3.00 |
| JPMORGAN CHASE BANK NA | 62.48 |
| JPMORGAN CHASE BANK NA | 256.00 |
| JPMORGAN CHASE BANK NA | 704.00 |
| OTTER TAIL POWER CO | 38.82 |
| **Grand Totals:** | **33,154.26** |

Commissioners Audit Listing – In the amount of $ 52,348.44 was reviewed by the board. Olerud made a motion to approve the Commissioners Audit Listing. Seconded by Mathern. Discussion was had. All aye. Motion carried.

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| ANDREW S. MARQUART  | 288.00 |
| ARAMARK UNIFORM SERVICES  | 210.72 |
| BALCO UNIFORM CO., INC.  | 278.60 |
| BARNES COUNTY CORRECTIONAL CENTER  | 1,360.00 |
| BENNEWEIS, DARREN  | 284.00 |
| BLOW'S SEW-N-VAC, INC.  | 47.90 |
| BUELING, JARED  | 750.00 |
| BUELING, KIRK  | 750.00 |
| CAMAS SAND & GRAVEL  | 10,259.23 |
| COMPUTER EXPRESS  | 356.99 |
| DACOTAH PAPER COMPANY  | 357.82 |
| DAKOTA PLAINS AG- GWINNER  | 935.00 |
| ENGQUIST,HEIDI  | 96.94 |
| FIRST MEDIC AMBULANCE  | 4,966.67 |
| GALLAGHER, RANDY  | 29.86 |
| GILBERT, KIRSTEN  | 50.00 |
| GORDY'S GRILL & FILL  | 24.99 |
| HEFTY SEED COMPANY  | 5,623.75 |
| HOENHAUSE, JODY  | 1,049.57 |
| INFORMATION TECHNOLOGY DEPT.  | 210.65 |
| INTERCOMMUNITY TELEPHONE COMPANY  | 75.00 |
| J & M PRINTING, INC  | 44.35 |
| KELLY, FALLON M.  | 1,108.29 |
| KOTACO  | 8,427.81 |
| LESMEISTER GRAVEL  | 3,209.92 |
| LISBON TRUE VALUE  | 123.88 |
| MLGC  | 569.88 |
| NAPA PARTS SUPPLY-LISBON  | 164.00 |
| ND STATE RADIO COMMUNICATION  | 240.00 |
| ND UNCLAIMED PROPERTY  | 8.52 |
| NDAAO  | 650.00 |
| OFFICE OF ATTORNEY GENERAL-1250  | 2,565.00 |
| RANSOM COUNTY GAZETTE  | 1,039.06 |
| RDO EQUIPMENT-FARGO  | 31.70 |
| RECORD KEEPERS, LLC  | 37.50 |
| REINKE, ALLEN  | 1,000.00 |
| REINKE, JOSEPH  | 124.75 |
| SANDVIG, ROGER  | 500.00 |
| SIG SAUER, INC.  | 380.00 |
| STOVER, WILLIAM  | 50.00 |
| TYLER TECHNOLOGIES INC.  | 552.61 |
| UNIFORM CENTER  | 70.00 |
| WALLACEBURG BOOKBINDING  | 260.60 |
| WEST CENTRAL REGIONAL JUVENILE CENTER  | 2,720.00 |
| XTREME PRODUCTS  | 79.70 |
| ZIMPRICH, BRIAN  | 385.18 |
|  |  |
| Total | 52,348.44 |

Kirsten Gilbert – Came to the board to let them know that Barnes County wanted to update their mutual aid agreement with Ransom County. She had stated that if the county does not have an agreement with another county, they may not be able to assist Ransom County if there is an emergency and the county needs assistance. Mathern made a motion to approve the agreement. Schwab seconded. All aye. Motion carried.

911 fees – The county is required to pay a certain amount to Siren, State Radio, and NDACO. NDACO wants all 911 checks sent to them directly instead of the counties. The county would still be receiving a check once a month. Ransom County would still be required to pay for State Radio. Gilbert feels her questions to the state have not been fully answered, and the board agreed to have her keep trying with the state before they make any decisions.

Fallon Kelly arrived at 9:55

Everbridge – Gilbert let the board know that the county is currently transitioning from Code Red to Everbridge, and that Everbridge is easier to work with. Gilbert will reach out to the Gazette and have them notify the public about the transition. Olerud was in favor with using Everbridge to let all staff know of any courthouse closures.

Mathern made a motion to go with Everbridge and to include Sheriff and Auditors office as backups. Olerud seconded. Discussion was had, and the board agreed to have Social Services included, along with the commission. All aye. Motion carried.

Clerk of Court – Heather Bergemann and Jenna Hieggelke came before the board to give an update on how Bergemanns training has been going. Bergemann asked the board if Bea Roach can come in 16 hours a week to help with month and year end work. They will check with Roach if she wants a set schedule or come in as needed, the board is okay with this. Olerud made a motion to approve Roach to fill in as needed at her last pay rate, no benefits through the end of March 2024. Mathern Seconded. All aye. Motion carried.

Delinquent Tax Appraisal – The city of Sheldon has a delinquent tax property and would like to purchase it. The property has to sell for what is owed on the property. The City of Sheldon would like to buy the lot for the tax amount owed. The board would like to give the property back to the City of Sheldon for the tax amount. Mathern made a motion to let Sheldon buy it for specials. Olerud seconded. All aye. Motion carried.

Fallon Kelly – Brought up a current employee’s vacation time that he receives from Kellys private practice, which is five days. Kelly’s office has never received vacation and sick from the county, and Kelly would like it offered to his county employees. The board questioned Kelly on when this benefit would start, but he would need to talk to Nickela Runck in the Auditor’s office. The board is okay with Kelly giving his employee the same vacation days the county employees receive.

Teresa Haecherl – Bowman filed an abatement for an unfair value she had received. Bowman didn’t think the value was fair and didn’t receive the notification increase since it went to the previous owner. The tax office had followed of the proper steps and sent out the notifications. Bowman had gone to the city but they said to keep the property what it was assessed at. Mathern made a motion to reject abatement. Schwab seconded. All aye. Motion carried. Haecherl introduced her new Deputy Tax Director Michaela Kamranian.

Scott Smyth – Gave an update on Fox Farm bridge. He is just waiting on the last few signatures and it should be on its way back. He still has not heard from the Department of Water resources nor has he seen anything from them. Smyth suggested to have all of the commissioners reach out either by phone or letter to speed the process up.

Adam Schultz – Would like the county to purchase a new propane tank for the Sheldon shop. He stated the county has to own the tank to use several different propane companies, otherwise the company that owns the tank has to come fill it. Schwab would like to see the county purchase a newer used tank.

Sargent County Water – Olerud made a motion to not approve Sargent County assessments. Schwab seconded. All aye. Motion carried.

Duffy Hanson – Received a call from a resident regarding Wills Body Shop Road and had stated it’s in rough shape. Years ago, the county hwy superintendent and the city of Lisbon had made a verbal agreement that if the City of Lisbon puts gravel down the county will remove snow and grade the road. Island Park Township is willing to pay $125 an hour to have the road bladed by the county.

Architect – There is a meeting November 8, 2023 at 3 p.m. regarding a courthouse remodel.

Nancy Loftsgard – Is requesting mills. The time to request mills is past. This will be discussed with Nicole Gentzkow at the next commission meeting.

BCBS – The commission would like Lance Gulleson to come to the next meeting regarding insurance.

Meeting adjourned at 1:14 p.m.

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Ransom County Deputy Auditor Ransom County Commission