**RANSOM COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting – June 20, 2023**

The meeting was called to order at 9:00 a.m. by Chair Connie Gilbert. The Pledge of Allegiance was recited. Members present: Neil Olerud, Kevin Bishop, Greg Schwab and Connie Gilbert. Absent: Joe Mathern

Agenda- was reviewed. Bishop moved, seconded by Olerud to approve agenda. All aye. Motion Carried.

Minutes- from the previous regular scheduled commission meeting on June 6, 2023 were reviewed by the board. Bishop moved, seconded by Olerud to approve the June 6, 2023 commission minutes with corrections. All aye. Motion approved.

Commission Audit Listing-was reviewed in the amount of $123,074.40. Schwab moved, seconded by Olerud to approve commissioners audit listing for the amount of $123,074.40. All aye. Motion passed.

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| ARAMARK UNIFORM SERVICES  | 250.18 |
| ASCHE, HOLLIE  | 328.00 |
| BARNES COUNTY CORRECTIONAL CENTER  | 170.00 |
| CARDINAL HEALTH 110, INC.  | 16,614.14 |
| CASS COUNTY SHERIFF'S OFFICE  | 400.00 |
| CITY VIEW FUEL LLC  | 487.84 |
| COMPUTER EXPRESS  | 25,454.98 |
| COUNTIES PROVIDING TECHOLOGY  | 2,945.00 |
| DACOTAH PAPER COMPANY  | 484.71 |
| DAKOTA VALLEY ELECTRIC CO-OP.  | 67.55 |
| DICKEY RURAL NETWORK INC.  | 1,443.40 |
| ERICKSON, KATHIE  | 235.80 |
| FARM & HOME PUBLISHERS, LTD  | 900.00 |
| FARMERS UNION INSURANCE  | 9,927.00 |
| GILBERT, KIRSTEN  | 481.29 |
| GORDY'S GRILL & FILL  | 1,018.07 |
| HEGLE, KELSEY  | 282.41 |
| HENRICKS, TYLER  | 3,900.00 |
| HOENHAUSE, JODY  | 25,064.33 |
| INFORMATION TECHNOLOGY DEPT.  | 1,632.80 |
| JONES, CHELSEY  | 205.69 |
| KOTACO  | 10,432.15 |
| KUEHN, WARD  | 56.00 |
| LARSON, MEGHAN  | 280.69 |
| LISBON PIZZA RANCH, INC.  | 190.89 |
| LISBON TRUE VALUE  | 433.15 |
| MARCO  | 16.74 |
| MODERN MARKETING-PLANO  | 6,848.25 |
| ND ASSOC OF COUNTIES- BISMARCK  | 63.00 |
| ND DEPT OF CORRECTIONS & REHAB  | 150.00 |
| NDSU  | 160.00 |
| OFFICE OF ATTORNEY GENERAL-1250  | 1,435.00 |
| PFC PRODUCTS, INC  | 248.06 |
| PHARMCHEM  | 31.95 |
| RANSOM COUNTY FAIR ASSOCIATION  | 500.00 |
| RANSOM COUNTY GAZETTE  | 1,317.52 |
| RECORD KEEPERS, LLC  | 27.50 |
| RUNCK, NICKELA  | 30.00 |
| SARGENT COUNTY DISTRICT HEALTH UNIT  | 6,701.81 |
| SCHWELD DBA SUBWAY  | 118.56 |
| SKRAMSTAD, RONDA  | 200.00 |
| STURDEVANT'S INC  | 57.09 |
| THOMASON LAW OFFICE, PC  | 432.00 |
| TRIZETTO PROVIDER SOLUTIONS  | 137.39 |
| WELTON, BRENNA  | 208.75 |
| WELTON'S TIRE SERVICE  | 326.00 |
| ZIMPRICH, BRIAN  | 315.71 |
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| Total | 123,074.40 |
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Mathern joined the meeting.

Wild Prairie Pork- Amber Stricker with Suidae health and Production along with attorney Doug Murch and Amber Wood with ND Livestock appeared before the board to discuss the conditional use permit in questions. Gentzkow and State’s attorney Fallon Kelly had addressed some concerns via email regarding transfer of ownership and water usage that were in the signed conditional use permit. Stricker and Murch let the board know they were not aware of the conditional use permit or that they were in violation of it. Murch and Stricker asked the county to consider transferring the permit to Wild Prairie Pork and removing the clause requiring South East Water Users to be the main source of water. Discussion was had. Olerud moved, seconded Bishop to transfer the conditional use permit to Wild Prairie Pork and remove the clause of water usage with all other conditions staying as is. Roll call vote was taken: Gilbert – no, Schwab – yes, Bishop – yes, Olerud – yes, Mathern – yes. Motion carried.

Off-site liquor Permit- Sandune Saloon turned in a liquor permit application along with the appropriate fee for an offsite liquor permit for the weekend of June 23-24. Bishop moved to approve the permit, seconded by Mathern. Olerud abstained. All aye. Motion passed.

Neil Olerud turned in an application along with the appropriate fee for an off-site liquor permit for June 23-24 in McLeod for the Silver Prairie Saloon. Bishop moved to approve the permit, seconded by Mathern. Olerud abstained. All aye. Motion passed.

FOB Insurance- was reviewed. Bishop moved, seconded by Mathern that the county no longer pay FOB Insurance. All aye. Motion passed.

Randy Gallagher- appeared before the board to discuss the air conditioner issues. The PH blower went out in the community room. Gallagher looked into how much it would be to replace it, and he stated it would be around 4-5,000 to replace. It was discussed to take funds out of the equipment/improvement fund. Olerud moved to approve the repairs and replace air conditioner in community room using equipment and improvement, seconded by Mathern. All aye. Motion passed.

Kathie Erickson- appeared before the board to introduce her new part-time employee, Betsy Greenley. Greenley will be working three days a week in the Motor Vehicle/Treasurer office.

Employee Handbook- was reviewed.

Covid Policy- was discussed. Mathern moved, seconded by Bishop to no longer offer 80 hours of paid time off for covid leave. All aye. Motion passed.

Employee Handbook- Schwab moved to approve changes and have Chuck do the final touches. Seconded by Mathern. All aye. Motion passed.

Adam Schultz- highway superintendent appeared before the board wanting to discuss highway secretary Doris Miller’s position. Schultz stated currently Miller is hired as a part time 20 hours per week employee. Since Schultz has taken over the highway superintendent position there have been many changes and learning by Schultz and Miller. Miller struggles to get all the task complete in twenty hours per week. Schultz requested her hours be bumped up to thirty-two hours per week. Discussion was had. No changes were made, it can be discussed at budget time. Schultz brought up using Zip Recruiter for job applicants. Schultz questioned the board if they would like to use Zip Recruiter for an option or just stick to advertising in the paper. The board will reconsider at budget time. Schultz will look at three sites to get numbers from and report back.

Fox Farm Bridge – Schultz let the board know the south half of the temporary road is complete.

KLJ Engineering LLC- Scott Smyth appeared before the board to discuss Anslem Bridge. Smyth stated they were leaning towards starting on the Anslem bridge in 2024. Scope of work Construction Engineering contract reviewed. Bishop moved, seconded by Mathern to approve Chair Gilbert to sign the construction engineering contract pending State’s Attorney Fallon Kelly’s approval. All aye. Motion carried.

Island Park Motel- was discussed. Schwab received a call stating it has rats and needs to be condemned. Schwab will look into who owns the motel, and do some investigating.

Being nothing further to come before the board, Chairman Gilbert adjourned the meeting at 12:40 pm.

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Ransom County Deputy Auditor Ransom County Commission