RANSOM COUNTY BOARD OF COMMISSIONERS

Regular Meeting – September 5, 2023

The meeting was called to order at 9:00 a.m. by Vice Chairman Greg Schwab. The Pledge of Alleigiance was recited. Members present: Joe Mathern, Neil Olerud, Kevin Bishop and Greg Schwab. Connie Gilbert was absent.

Agenda - Was reviewed. Olerud moved, seconded by Mathern to approve the agenda. All aye. Motion carried.

Minutes - From the previous regular scheduled commission meeting on August 15, 2023 were reviewed. Olerud moved, seconded by Bishop to approve the minutes. All Aye. Motion carried.

Commissioner Audit Listing - In the amount of $161,526.48 was approved by Mathern, seconded by Bishop. All aye. Motion carried.

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| ARAMARK UNIFORM SERVICES | 455.52 |
| BARNES COUNTY CORRECTIONAL CENTER | 340.00 |
| BEAR CREEK GRAVEL | 13,900.22 |
| CAMAS SAND & GRAVEL | 7,698.02 |
| CITY VIEW FUEL LLC | 630.67 |
| COMPUTER EXPRESS | 11,712.96 |
| CREEKSIDE REPAIR LLC | 127.00 |
| DACOTAH PAPER COMPANY | 430.53 |
| DAKOTA PLAINS AG- GWINNER | 200.00 |
| DAKOTA WATER SOLUTIONS | 56.00 |
| FORT RANSOM SODBUSTERS | 2,500.00 |
| GALLAGHER, RANDY | 132.79 |
| GILBERT, KIRSTEN | 50.00 |
| GONZALEZ, JORGE | 1,670.52 |
| GORDY'S GRILL & FILL | 1,806.40 |
| GREENLEY,BETSY | 203.00 |
| HOENHAUSE, JODY | 49,750.74 |
| INFORMATION TECHNOLOGY DEPT. | 215.65 |
| INTERCOMMUNITY TELEPHONE COMPANY | 75.00 |
| JORGENSON, STEVE | 750.00 |
| KELLY, FALLON M. | 850.22 |
| KLJ ENGINEERING LLC | 1,334.50 |
| KOTACO | 11,699.71 |
| LESMEISTER GRAVEL | 10,594.10 |
| LEXISNEXIS MATTHEW BENDER | 98.31 |
| LISBON TRUE VALUE | 356.40 |
| MAIN STREET FARM AND HOME | 63.99 |
| MARBLELIFE | 6,100.00 |
| MLGC | 569.88 |
| NAPA PARTS SUPPLY-LISBON | 242.83 |
| NDACTVSO | 120.00 |
| NEWMAN SIGNS | 1,617.16 |
| NORTH DAKOTA SURPLUS PROPERTY | 75.00 |
| OFFICE OF ATTORNEY GENERAL-1250 | 965.00 |
| OLERUD, SCOTT | 1,253.08 |
| OLSON, LYLE | 750.00 |
| RADISSON HOTEL-BISMARCK | 352.80 |
| RDO EQUIPMENT-FARGO | 6,638.27 |
| RECORD KEEPERS, LLC | 17.50 |
| REINKE, COLLEEN | 258.00 |
| RICHLAND COUNTY CORRECTIONS | 1,955.00 |
| SHOP 'N FUEL | 9.44 |
| STOUDT MILLER, INC. | 108.12 |
| TITAN MACHINERY | 85.55 |
| TRUENORTH STEEL | 21,594.60 |
| UNIFORM CENTER | 210.00 |
| WELTON'S TIRE SERVICE | 901.95 |
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| Total | 161,526.48 |
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Manual Warrants – In the amount of $9,453.86 were reviewed. Bishop moved, seconded by Mathern. All aye. Motion carried.

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| LISBON, CITY OF | 168.54 |
| LISBON, CITY OF | 39.50 |
| LIBERTY BUSINESS SYSTEMS, INC. | 258.09 |
| LIBERTY BUSINESS SYSTEMS, INC. | 7.77 |
| OTTER TAIL POWER CO | 742.03 |
| OTTER TAIL POWER CO | 218.00 |
| JPMORGAN CHASE BANK NA | 110.00 |
| JPMORGAN CHASE BANK NA | 19.00 |
| JPMORGAN CHASE BANK NA | 175.00 |
| JPMORGAN CHASE BANK NA | 88.20 |
| JPMORGAN CHASE BANK NA | 88.20 |
| JPMORGAN CHASE BANK NA | 88.20 |
| JPMORGAN CHASE BANK NA | 11.98 |
| JPMORGAN CHASE BANK NA | 54.11 |
| JPMORGAN CHASE BANK NA | 260.62 |
| JPMORGAN CHASE BANK NA | -84.22 |
| JPMORGAN CHASE BANK NA | 7.00 |
| JPMORGAN CHASE BANK NA | 10.00 |
| JPMORGAN CHASE BANK NA | 34.00 |
| JPMORGAN CHASE BANK NA | -1.00 |
| JPMORGAN CHASE BANK NA | 23.58 |
| JPMORGAN CHASE BANK NA | 6.99 |
| JPMORGAN CHASE BANK NA | 16.99 |
| JPMORGAN CHASE BANK NA | 17.49 |
| JPMORGAN CHASE BANK NA | 20.99 |
| JPMORGAN CHASE BANK NA | 17.49 |
| JPMORGAN CHASE BANK NA | 5.68 |
| JPMORGAN CHASE BANK NA | 19.99 |
| JPMORGAN CHASE BANK NA | 1.31 |
| JPMORGAN CHASE BANK NA | 18.99 |
| JPMORGAN CHASE BANK NA | 21.99 |
| JPMORGAN CHASE BANK NA | 9.82 |
| JPMORGAN CHASE BANK NA | -9.82 |
| JPMORGAN CHASE BANK NA | 23.00 |
| JPMORGAN CHASE BANK NA | 6.99 |
| JPMORGAN CHASE BANK NA | 17.44 |
| JPMORGAN CHASE BANK NA | 19.98 |
| JPMORGAN CHASE BANK NA | 6.99 |
| JPMORGAN CHASE BANK NA | 14.28 |
| JPMORGAN CHASE BANK NA | 6.99 |
| JPMORGAN CHASE BANK NA | 167.12 |
| JPMORGAN CHASE BANK NA | 80.00 |
| JPMORGAN CHASE BANK NA | 80.00 |
| JPMORGAN CHASE BANK NA | 44.12 |
| JPMORGAN CHASE BANK NA | 19.99 |
| JPMORGAN CHASE BANK NA | -80.00 |
| JPMORGAN CHASE BANK NA | -80.00 |
| JPMORGAN CHASE BANK NA | -44.12 |
| JPMORGAN CHASE BANK NA | 42.37 |
| JPMORGAN CHASE BANK NA | 698.62 |
| JPMORGAN CHASE BANK NA | 61.06 |
| JPMORGAN CHASE BANK NA | 25.00 |
| JPMORGAN CHASE BANK NA | 15.99 |
| JPMORGAN CHASE BANK NA | 77.06 |
| JPMORGAN CHASE BANK NA | 10.00 |
| JPMORGAN CHASE BANK NA | 6.47 |
| JPMORGAN CHASE BANK NA | 495.00 |
| JPMORGAN CHASE BANK NA | 80.93 |
| JPMORGAN CHASE BANK NA | 207.92 |
| JPMORGAN CHASE BANK NA | 14.00 |
| JPMORGAN CHASE BANK NA | 12.00 |
| JPMORGAN CHASE BANK NA | 79.34 |
| JPMORGAN CHASE BANK NA | 88.64 |
| JPMORGAN CHASE BANK NA | 88.20 |
| JPMORGAN CHASE BANK NA | 88.20 |
| JPMORGAN CHASE BANK NA | 17.64 |
| JPMORGAN CHASE BANK NA | 61.50 |
| MARCO | 156.98 |
| MARCO | 137.38 |
| MARCO | 10.00 |
| MARCO | 24.94 |
| MARCO | 137.38 |
| MARCO | 10.00 |
| OTTER TAIL POWER CO | 118.33 |
| LISBON, CITY OF | 69.07 |
| MARCO | 586.25 |
| MARCO | 198.35 |
| MARCO | 10.00 |
| LIBERTY BUSINESS SYSTEMS | 181.78 |
| MARCO TECH- ST LOUIS | 590.81 |
| MARCO TECH- ST LOUIS | 10.00 |
| CASS COUNTY ELECTRIC COOP | 41.44 |
| CASS COUNTY ELECTRIC COOP | 5.00 |
| CASS COUNTY ELECTRIC COOP | 48.29 |
| CASS COUNTY ELECTRIC COOP | 292.95 |
| CASS COUNTY ELECTRIC COOP | 63.57 |
| CASS COUNTY ELECTRIC COOP | 160.40 |
| LISBON, CITY OF | 234.64 |
| OTTER TAIL POWER CO | 37.78 |
| OTTER TAIL POWER CO | 56.05 |
| SOUTHEAST WATER USERS | 61.10 |
| JPMORGAN CHASE BANK NA | 88.68 |
| JPMORGAN CHASE BANK NA | 88.68 |
| JPMORGAN CHASE BANK NA | -2.58 |
| JPMORGAN CHASE BANK NA | -2.58 |
| JPMORGAN CHASE BANK NA | 150.00 |
| JPMORGAN CHASE BANK NA | 88.60 |
| JPMORGAN CHASE BANK NA | 62.45 |
| JPMORGAN CHASE BANK NA | 659.04 |
| JPMORGAN CHASE BANK NA | 42.37 |
| JPMORGAN CHASE BANK NA | 40.01 |
| OTTER TAIL POWER CO | 77.47 |
|  | **9,453.86** |

Brenna Welton - Appeared before the board to discuss the shared employee between Ransom/Sargent County who gets paid from the State opioid substance abuse block grant. Welton stated that starting October 1st the employee will be full time in Sargent County. Welton addressed having Cayla Wiltse start full time to take over the duties of the state opioid substance abuse grant as the duties will go well with the Tobacco work Wiltse currently does. Welton would like to have Wiltse start right away, the full-time grant would cover Wiltse wages. Welton did mention that she could not give a timeline on grants but Welton does anticipate it will be a grant through the state for a long time. Olerud moved, seconded by Mathern to approve Cayla Wiltse as full time employee immediately. Roll call: Mathern-yes, Olerud-yes, Bishop-yes, and Schwab-yes. All aye. Motion Carried.

Kristie Reinke and Teresa Haecherl - Appeared before the board stating they received a letter from the state saying they are required to switch to NRCS soil types. Currently the CPT program has modifiers in, however the NRCS has built in modifiers but Reinke wasn’t sure what the built in ones would do to the numbers. The question is, should the tax office continue to use the modifiers with the new program or just use the modifiers. Reinke did some research and it is mixed throughout the state of using just the NCRS modifiers and using additional modifiers per county built into the computer programs. Haecherl discussed G-Works who does the GIS system for the county doesn’t know how to proceed with the changing of the soil codes. Reinke and Haecherl reached out to a program called SidWell who also offers GIS mapping and could assist with the transition of soil types. Sidwell will also do splits if wanted for a cost. The cost to transfer to SidWell would be $19,170 for the deluxe program that includes GIS, splits, and the farm program. The other option which doesn’t include splits or the farm program would cost $17,010. Haecherl is wondering if they should start the process right away or wait until the county moves to Tyler Technologies. Haecherl will reach out to SidWell and CPT tech to see what call all be converted to Tyler Technologies.

Haecherl also stated that Lonnie Rotenburger’s last day will be September 8th. Haecherl has had a high school student reach out to her that would like to work in her office part time after school and through the summer. Possibly next year as well if they choose to take a year off of school.

Gentzkow let the board know the school has had multiple students reach out and ask to do a Co-op with the school. The Co-op consist of students coming to work for 45min – a hour and get job experience for a class. Gentzkow let the board know this would be a great opportunity to teach students about what goes on in the county offices, and also recruit future employees. Gentzkow suggested the county pay students $15 per hour to work at the county for there class. Olerud moved, seconded my Mathern to join a partnership with the LHS Co-op program allowing $15 an hour per student and a max of $8000 a year for the Co-Op program. All aye. Motion carried.

Scott Smyth - appeared before the board to present the scope of services preliminary & design engineering for Ransom County highway 54 & 58 HMA overlay and Incidentals hwy 54-ND hwy 27 north 5 miles & highway 58, city of Englevale to ND highway 27, 3 miles KLJ project number 2303-01382 task two. Bishop moved, seconded by Mathern to approve the contract pending Fallon Kelly’s approval.

Fox Farm – is projected to be bid in January. Smyth let the board know realigning the bridge will cause about 30-40 trees to be removed and replanted along the new road. Smyth asked the board if they had a preference of what kind of trees would be replanted. The board advised whatever was taken out would be fine to replant.

Bud Aldolf - appeared before the board to ask who bladed through dust control. Blade driver decides if the condition of the road calls for grading or not. Discussion was had. The board and Schultz thought some kind of policy should be made to make it more obvious for the blade operators to know when they should blade the road. Fallon Kelly did let the board and Schultz know that if a road is not up to par and an accident were to happen, the county would be responsible. Bishop moved, seconded by Olerud to reapply dust control for 3 individuals who had their dust control bladed through. All Aye. Motion carried.

Olerud moved, seconded by Mathern to make a motion on sign policy for dust control. All Aye. Motion carried. Schultz will get quotes for a signs that can be purchased through the highway department to notify the blade operator of dust control.

Wild Prairie Pork Pig Farm – attorney Doug Murch joined the meeting via zoom to discuss if Wild Prairie Pork doesn’t get a permit from State Water commission, they will allow the county to monitor the well usage. If they got a permit through the state then reporting will go to the state water commission to monitor. Olerud moved, seconded by Mathern to agree to language and contract Fallon Kelly drew up. All Aye. Motion carried. The board asked for a picture of the water meter as soon as Wild Prairie Pork signed the contract.

Adam Schultz - appeared before the board to discuss propane tanks. Schultz let the board know a few tanks are rented, and a few are owned. Schultz is checking into pricing of buying some tanks and will keep the board up to date on what he finds. Schults also let the board know a new bobcat was never ordered. If the county wants to order a new bobcat the it will roughly cost the county $3,783.21 for trade. Schultz would like to get a telehandler in place of a bobcat, and replace every other year. The telehandler could be used to trim trees, blow snow, push snow back at corners and would cost $15,000 more to go to telehandler from bobcat. The telehandler could be used way more than the bobcat. Schultz will get some numbers and report back to the board.

Sheldon fire hall is up for auction September 21-28th on Steffes Auction. Schultz would like to purchase this building to replace the Sheldon County Shop. Schultz will measure the building to make sure the blade fits in it, and get some more info on the condition of the building.

Local Gaming Permit- for Bulls, barrels and boxing at Bohnsack was received along with the appropriate fee. Bishop moved, seconded by Olerud to approve the local gaming permit. All Aye. Motion carried.

Silver Prairie Saloon submitted an offsite liquor permit along with the appropriate fee for the Bohnsack Ranch, Bishop moved, seconded by Mathern to approve the permit. Bishop, Mathern, and Schwab were in favor. Olerud abstained.

Fort Ransom Sod Busters – requested $2500 from the Ransom County Park Board Budget for repairs. Olerud moved, seconded by Mathern to approve the $2500 request. All aye. Motion carried.

Vacation carryover- was discussed. Bishop moved, seconded by Mathern to not allow carry over above 240 hours of vacation. Roll call vote: Mathern-yes, Olerud-no, Bishop-yes, Schwab-yes. Motion carried. It was discussed vacation is a benefit and employees are strongly encouraged to use it. It is important for mental and physical health along with safety.

Being nothing further to come before the board, Vice Chairman Schwab adjourned the meeting at 12:50 p.m.

ATTEST:

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Ransom County Auditor Ransom County Commission