RANSOM COUNTY BOARD OF COMMISSIONERS

Regular Meeting – January 3, 2023

The meeting was called to order at 9:00 a.m. by Chairman Connie Gilbert. The Pledge of Allegiance was recited. Members present: Joe Mathern, Neil Olerud, Kevin Bishop, Greg Schwab, and Connie Gilbert.

Agenda – Was reviewed. Gilbert added Derek Johnson with Ransom County Housing Authority to the agenda. Mathern moved, seconded by Olerud to approve the agenda with additions. All aye. Motion carried.

Minutes – From the previous regular scheduled commission meeting on December 20, 2022 were reviewed. Mathern moved to approve the minutes with corrections, seconded by Bishop. All aye. Motion carried.

Bills - In the amount of $142,780.23 were reviewed by the board. Mathern moved, seconded by Olerud to approved the bills in the amount of $142,780.23 Mathern moved to approve the bills, seconded by Olerud. All aye. Motion carried.

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| ARAMARK UNIFORM SERVICES  | 71.17 |
| CARDINAL HEALTH 110, INC.  | 3,864.62 |
| COUNTIES PROVIDING TECHOLOGY  | 2,945.00 |
| DAKOTA WATER SOLUTIONS  | 45.00 |
| DICKEY RURAL NETWORK INC.  | 13,107.58 |
| DULUTH SERVICE CENTER (UHC)  | 32.00 |
| ERICKSON, KATHIE  | 90.00 |
| EVERSPRING INN & SUITES  | 950.40 |
| GILBERT, CONNIE  | 74.41 |
| GILBERT, KIRSTEN  | 50.00 |
| GORDY'S GRILL & FILL  | 13.96 |
| GREEN IRON EQUIPMENT  | 32.73 |
| GWORKS  | 4,253.00 |
| INFORMATION TECHNOLOGY DEPT.  | 1,217.80 |
| INTERCOMMUNITY TELEPHONE COMPANY  | 75.00 |
| JONES, CHELSEY  | 166.25 |
| KELLER, MALLORY  | 250.00 |
| KLJ ENGINEERING LLC  | 71,616.00 |
| LAMOURE PRINTING COMPANY  | 572.88 |
| LARSON, MEGHAN  | 195.34 |
| LISBON TRUE VALUE  | 122.98 |
| MARCO TECH- ST LOUIS  | 600.81 |
| MATHERN, JOE  | 528.90 |
| ND DEPT OF TRANSPORTATION  | 9,871.96 |
| NDACO RESOURCES GROUP  | 3,438.00 |
| OFFICE OF THE STATE AUDITOR  | 5,500.00 |
| OLSON, LYLE  | 747.76 |
| QUAL, ANGELA  | 250.00 |
| RANSOM COUNTY SADD CHAPTER  | 1,000.00 |
| RDO EQUIPMENT-FARGO  | 2,056.10 |
| RDO EQUIPMENT-LISBON  | 5,100.00 |
| RECORD KEEPERS, LLC  | 1.50 |
| RICHLAND COUNTY HEALTH DEPARTMENT  | 1,762.13 |
| RIVERSIDE BUILDING CENTER  | 319.91 |
| SARGENT COUNTY DISTRICT HEALTH UNIT  | 7,835.63 |
| STURDEVANT'S INC  | 430.19 |
| TOBACCO FREE NORTH DAKOTA  | 2,000.00 |
| TRIZETTO PROVIDER SOLUTIONS  | 279.20 |
| WASTE MANAGEMENT OF WI-MN  | 214.24 |
| WELTON, BRENNA  | 430.01 |
| WELTON'S TIRE SERVICE  | 275.50 |
| WEX HEALTH, INC.  | 63.00 |
| WILTSE,CAYLA  | 120.02 |
| ZIMPRICH, BRIAN  | 209.25 |
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| Total | 142,780.23 |

Ransom County Housing Authority – Derek Johnson appeared before the board to present the Ransom County Housing Authority minutes from October 6, 2022 which included the financials for July, August, and September 2022 along with the Public Hearing meeting information. Olerud moved, seconded by Mathern to approve the Ransom County Housing Authority minutes as presented by Derek Johnson. All aye. Motion carried. Johnson then presented the financials for October, November and December, Bishop moved to approve the financials as presented, seconded by Schwab. All aye. Motion carried. Johnson let the board know the county has entered their second 1-year renewal with Cass County Housing Authority to manage the Ransom County Housing Authority. Johnson asked the board if they had any questions or concerns. None were brought up at the time. Johnson also presented the Section 8 management approval program form which states all section eight housing authority rules are being followed. Olerud moved for Gilbert to sign, seconded by Mathern. All aye. Johnson will be at the first meeting in April to go over financials again.

Easements – Carlson’s would like to be compensated for their land being used as a temporary easement needed for an emergency route. Olerud moved, seconded by Bishop to offer $1 for a temporary easement for all land owners involved. Gilbert called for a roll call vote: Mathern- no, Olerud – yes, Bishop – yes, Schwab – yes, Gilbert – yes. Motion passed.

Assessing Fees- Teresa Haecherl appeared before the board to ask what they would like assessing fees to be in 2023 as she needs to get her contract letters out to the townships. Discussion was had. Two townships have still not paid the full amount due for 2022 assessing fees. Mathern moved to have assessing fees for 2023 be $4 per parcel, seconded by Bishop. Roll call vote was done: Gilbert – yes, Schwab – no, Bishop- yes, Olerud – no, Mathern – yes. Motion passed. Haecherl also let the board know Kristie Reinke will be working in the tax department two days a week to consult Haecherl and filling in as a deputy as needed. Discussion was had. Mathern moved, seconded by Olerud to approve Reinke to work as a consultant in the tax office. Roll call was taken: Mathern – yes, Olerud – yes, Schwab – no, Gilbert – yes, Bishop – yes. Motion passed.

Olerud moved to leave Reinke’s pay at her 2022 tax director wage with no benefits, seconded by Bishop. Roll call vote was done: Gilbert – yes, Schwab – no, Bishop- Yes, Olerud – yes, Mathern – yes. Motion passed. Schwab asked how long Reinke would be needed for consulting, Haecherl let the board know it would be to be determined, or until Reinke decided she wanted to be done.

It was discovered during budget amendments that one employee may have been over paid. If after a little more research this is the case the employee handbook does have a policy that allows for over payments to be taken back if errors were made. Discussion was had. Schwab moved, seconded by Mathern to get paid back over twenty-six paychecks (one year time period). Roll call vote was done: Mathern – yes, Olerud – no, Bishop – no, Schwab – yes, Gilbert – yes. Motion carried. Ask employee to attend the next commission meeting for discussion.

Budget Amendments – Bishop moved, seconded by Olerud to allow Gentzkow to make budget amendments needed on accounts that are over budget. All aye. Motion carried.

Townships – Mathern suggested giving all townships $10,000 out of ARPA funds.

Handbook – Was reviewed. The board stopped on page 19 policy 205.

Load pass, 5 county meeting, Tyler Tech will all be put on the next agenda.

Being nothing further to come before the board, Chairman Gilbert adjourned the meeting at 1:10 p.m.

ATTEST:

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Ransom County Auditor Ransom County Commission