**RANSOM COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – February 21, 2023

The meeting was called to order at 9:00 a.m. by Chairman Connie Gilbert. The pledge of Allegiance was recited. Members present: Joe Mathern, Neil Olerud, Kevin Bishop, Greg Schwab, and Connie Gilbert.

Agenda – was reviewed. Bishop moved, seconded by Schwab to approve the agenda. All aye. Motion carried.

Minutes – from the previous regular scheduled commission meeting, on February 7, 2023 were reviewed. Bishop moved to approve the minutes with corrections, seconded by Mathern. All aye. Motion carried.

Bills – in the amount of $147,272.56 were reviewed by the board. Bishop moved, seconded by Mathern to approve the bills in the amount of $147,272.56. All aye. Motion carried.

|  |  |
| --- | --- |
| **Vendor Name** | **Amount** |
| A W DIESEL SERVICE  | 719.78 |
| AIR MECHANICAL INC.  | 560.00 |
| ARAMARK UNIFORM SERVICES  | 272.13 |
| AT-SCENE LLC  | 1,835.00 |
| BARNES COUNTY CORRECTIONAL CENTER  | 1,360.00 |
| BEERMAN, ANDREW  | 84.00 |
| BLOW'S SEW-N-VAC, INC.  | 89.92 |
| BURLEIGH-MORTON COUNTY DETENTION  | 600.00 |
| CITY VIEW FUEL LLC  | 1,171.96 |
| CODE 4 SERVICES,INC.  | 444.60 |
| COMPUTER EXPRESS  | 5,299.96 |
| COUNTIES PROVIDING TECHOLOGY  | 675.00 |
| DAKOTA PLAINS AG- GWINNER  | 2,752.24 |
| DAKOTA WATER SOLUTIONS  | 72.00 |
| DICKEY RURAL NETWORK INC.  | 335.94 |
| EDISON, HEATHER  | 68.00 |
| ESRI, INC.  | 1,477.92 |
| EVERSPRING INN & SUITES  | 173.60 |
| FARMERS UNION INSURANCE  | 55,585.00 |
| FP MAILING SOLUTIONS  | 159.84 |
| FRIDRYCH, SARA  | 75.00 |
| GILBERT, KIRSTEN  | 50.00 |
| GONZALEZ, JORGE  | 129.99 |
| GORDY'S GRILL & FILL  | 1,020.70 |
| GREEN IRON EQUIPMENT  | 12.29 |
| HENRICKS HEATING  | 362.78 |
| HOPKINS, ROBERTA PO BOX 950  | 922.34 |
| INFORMATION TECHNOLOGY DEPT.  | 87.65 |
| INTERCOMMUNITY TELEPHONE COMPANY  | 75.00 |
| INTERGRAPH CORPORATION  | 157.50 |
| JAMES/VALLEY REGIONAL LODGE #4  | 81.00 |
| KLJ ENGINEERING LLC  | 559.34 |
| KUSTOM MACHINE, INC.  | 1,353.69 |
| LAMOURE POLICE DEPARTMENT  | 120.00 |
| LESMANN, PEGGY  | 75.00 |
| LISBON OIL COMPANY  | 35,115.70 |
| LISBON TRUE VALUE  | 242.22 |
| MARCO TECH- ST LOUIS  | 600.81 |
| MICHAELSON, TIM  | 75.00 |
| MLGC  | 725.38 |
| NATIONAL SHERIFF'S ASSOCIATION  | 71.00 |
| ND ASSOC OF COUNTIES- BISMARCK  | 2,140.00 |
| ND ASSOCIATION OF COUNTIES  | 10,124.64 |
| ND EMERGENCY MANAGEMENT ASSOC.  | 50.00 |
| ND RECORDERS ASSOCIATION  | 200.00 |
| ND STATE RADIO COMMUNICATION  | 240.00 |
| NDACO RESOURCES GROUP  | 455.00 |
| NDSU EXTENSION SERVICE-7510  | 6,705.72 |
| NDSU FOUNDATION-AGING IN THE COMMUNITY  | 1,500.00 |
| NORTHERN SALT INCORPORATED  | 7,707.70 |
| OAKES TRUCK & TRAILER LLC  | 1,785.77 |
| OFFICE OF ATTORNEY GENERAL  | 415.00 |
| OFFICE OF STATE TAX COMMISSIONER  | 1,819.00 |
| OHNSTAD TWICHELL, PC  | 734.50 |
| OLSON ACCOUNTING  | 108.00 |
| PHARMCHEM  | 127.30 |
| QUAL, ANGELA  | 250.00 |
| RANSOM COUNTY GAZETTE  | 129.60 |
| RECORD KEEPERS, LLC  | 37.50 |
| RICHLAND COUNTY HEALTH DEPARTMENT  | 1,051.75 |
| RIVERSIDE BUILDING CENTER  | 2,258.20 |
| SALAMANDER TECHNOLOGIES, LLC  | 760.00 |
| SEMCA  | 10,000.00 |
| SHEETS-OLSON, BARBARA  | 75.00 |
| SHELDON, CITY OF  | 5,080.58 |
| SHELVER, ROBIN  | 75.00 |
| STOUDT MILLER, INC.  | 917.94 |
| STURDEVANT'S INC  | 151.16 |
| TRITECH SOFTWARE SYSTEMS  | 143.59 |
| WEX BANK  | 2,080.96 |
| WEX HEALTH, INC.  | 1,322.25 |
| XTREME PRODUCTS  | 137.41 |
|  |  |
| Total | 174,232.85 |

Danny Galbreath – Danny Galbreath appeared before the board. A public hearing is needed which is more than 21 days out. Galbreath will send a certified mail to himself and neighbor. Galbreath is considering increasing the number of head he wants to get a permit for.

Preliminary Engineering Contract – for project number BRJ-0037(07) PCN 23719 – Bridge # 37-117-15.0 KLJ was reviewed. The purpose of this contract is to perform preliminary engineering for structure replacement and incidentals in Ransom County. Bishop moved, seconded by Mathern to have Gilbert sign the contract pending Fallon Kelly’s approval. All aye. Motion carried. Scott Smyth went over the county’s federal aid program sheet for 2023.

|  |  |
| --- | --- |
| County Federal Aid Program 2023 | Federal Aid Funds Available: 23023 (Est. Allotment) $246,7972023 (Est. Total) $305,919 |
| Project Number/ Type of Work | Project Location | Length | Estimated Total Cost |
| SC-3705/Mill & Overlay | CR 58: HWY 27 South 3 Miles (Englevale Road) | 3 Miles | $750,000 |
| SC-3711/Mill & Overlay | CR 57: Hwy 27 South 3 Miles (Elliot Road) | 3 Miles | $750,000 |
| SC-3727/ Mill & Overlay | CR 54: Hwy 27 North 5 Miles (Sheldon Road) | 5 Miles | $1,250,000 |

|  |
| --- |
| Federal Bridge Program |
| Project No./Bridge No. | Project Location | Estimated Total Cost | Federal Aid | Bid Date |
| BRJ-0037(017) PCN 23719 Bridge Replacement | 37-117-15.0—2 mi S of Lisbon | $2,297,125 | $2,297,125 | 2023 |
| BRP- 3700(022) PCN 23559 Bridge Replacement | 37-126-09.0—1 mi S of Anselm | $2,338,250 | $1,250,000 | 2023 |
| BRJ-0037(018) PCN 23720 Bridge Replacement | 37-129-09.0—3 mi E & 1 mi S of Anselm | $2,289,375 | $2,289,375 | 2024 |
| BRJ -0037 (019) PCN 23721 Bridge Replacement | 37-135-08.0 –8 mi E of Anselm | $1,785,875 | $1,785,875 | 2025 |

|  |
| --- |
| Other Federal Aid Program (Tap, RRX, ER) |
| Project No./ Type of Work | Project Location | Length | Estimated Total Cost | Federal Aid | Bid Date |
| Have not used CVD funds | Must be obligated by September 30, 2024 |  |  | $61,031 |  |

Tax Assessor – Teresa Haecherl let the board know there were 9 townships and 1 city that didn’t return their contracts. The townships were Aliceton, Alleghany, Big Bend, Coburn, Hanson, Island Park, Owego, Sandoun, Springer, and Elliott City. Olerud moved to have Gentzkow appoint Tax Director Teresa Haecherl as the assessor for all townships who did not return a contract. Mathern seconded. All aye. Motion carried.

Mileage Fee – for township assessing was discussed. Schwab moved, seconded by Bishop to remove the $100 mileage fee on the bills for the township assessing contracts. Discussion was had. Olerud would like to see Fallon Kelly’s interpretation of the century code, to see if he thinks it is legal to charge the townships this fee. Gilbert, Mathern, Bishop, and Schwab were in favor or removing the $100 mileage assessing fee. Olerud opposed. Motion carried.

Farmers Union Insurance – Lance Gulleson appeared before the board to go over the North Dakota State Fire and Tornado Fund blanket coverage. Currently the county is covered for $12,966,281, a review by ND State Fire and Tornado Fund was done and they recommend the county increase to $16,420,681. If the county were to increase to coverage at $16,420,681 the yearly policy would be $8,116.00. Olerud moved, seconded by Mathern to go with North Dakota State Fire and Tornado Fund blanket coverage at the current coverage of $12, 966,281. Roll call was done: Mathern – yes, Olerud – yes, Bishop – no, Schwab – yes, Gilbert – No. Motion carried.

Auditor & Emergency Manager – Nicole Gentzkow and Kirsten Gilbert presented a quote from Computer Express for a computer and two monitors for Tiffany Bunn while she works in their offices. The quote was roughly $2000, the computer will be located in the auditors back office and will be used for Tiffany Bunn to do work for the auditor’s office and the Emergency Manager. Kirsten Gilbert let the board know that some of the money could come out of the Fema fund since she will be doing Fema work. Mathern moved, seconded by Olerud to allow Gentzkow/Kirsten Gilbert to purchase a computer for Tiffany Bunn in the auditor’s office using fifty percent Fema funds and fifty percent technology funds. All aye. Motion carried.

Anselm Trinity Women of the Word – submitted a local raffle permit along with the appropriate fee. Bishop moved, seconded by Olerud to approve the permit. All aye. Motion carried.

Enderlin Golf Course – Submitted a liquor and beer permit along with the pro-rated fees. Mathern moved, seconded by Olerud to approve the permits pending taxes are paid. All aye. Motion carried.

There being nothing further to come before the board, Chairman Gilbert adjourned the meeting at 12:25 p.m.

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nicole Gentzkow Connie Gilbert, Chairman

Ransom County Auditor Ransom County Commission