RANSOM COUNTY BOARD OF COMMISSIONERS

Regular Meeting – January 17, 2023

The meeting was called to order at 9:00 a.m. by Chairman Connie Gilbert. The Pledge of Allegiance was recited. Members present: Joe Mathern, Neil Olerud, Kevin Bishop, Greg Schwab, and Connie Gilbert.

Agenda – Was reviewed. Schwab moved, seconded by Bishop to approve the agenda as presented. All aye. Motion carried.

Minutes – From the previous regular scheduled commission meeting on January 3, 2023 were reviewed. Bishop moved, seconded by Mathern to approve the minutes. All aye. Motion carried.

Bills – In the amount of $142,688.71 were considered by the board. Olerud moved, seconded by Mathern to pay all bills with the exception of the corn bill for Terry Thompson submitted by Joe Mathern. The board asked Mathern to get more specific documentation before this bill could be paid. All aye. Motion carried to pay the bills in the amount of $142,688.71.

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| A W DIESEL SERVICE  | 6,700.53 |
| ARAMARK UNIFORM SERVICES  | 71.17 |
| BIRKLID, EUGENE  | 56.20 |
| BURNS, MICHAEL J.; ARCHITECT  | 12,810.20 |
| COLE PAPERS, INC.  | 38.72 |
| COUNTIES PROVIDING TECHOLOGY  | 2,945.00 |
| DACOTAH PAPER COMPANY  | 670.63 |
| DAKOTA PLAINS AG- GWINNER  | 553.59 |
| DAKOTA VALLEY ELECTRIC CO-OP.  | 144.15 |
| DICKEY RURAL NETWORK INC.  | 2,400.71 |
| DMC WEAR PARTS, LLC  | 11,184.00 |
| ERDMANN, STACY  | 33.93 |
| FAT MAN TRASH  | 210.00 |
| GILBERT, KIRSTEN  | 50.00 |
| GORDY'S GRILL & FILL  | 111.20 |
| GREGOR, ANISSA  | 64.06 |
| HEALTHCARE ENVIRONMENTAL SERVICES, INC.  | 153.20 |
| HENRICKS HEATING  | 624.75 |
| HENRICKS, TYLER  | 175.00 |
| HOPKINS, ROBERTA PO BOX 950  | 290.00 |
| INFORMATION TECHNOLOGY DEPT.  | 1,247.65 |
| INTERCOMMUNITY TELEPHONE COMPANY  | 75.00 |
| JOHN DEERE FINANCIAL  | 47,314.34 |
| JONES, CHELSEY  | 128.75 |
| KELLY, FALLON M.  | 1,301.48 |
| LARSON, MEGHAN  | 165.65 |
| LISBON OIL COMPANY  | 14,798.10 |
| LISBON TRUE VALUE  | 161.00 |
| LYONS, JEFFREY  | 36.55 |
| LYONS, NATHAN  | 39.83 |
| MATHERN, JOE  | 189.36 |
| MLGC  | 1,139.76 |
| NAPA PARTS SUPPLY-LISBON  | 619.28 |
| ND ASSOCIATION OF COUNTIES  | 105.00 |
| ND COUNTY TREASURERS ASSOCIATION  | 100.00 |
| ND NEWSPAPER ASSOCIATION  | 182.40 |
| NDACO RESOURCES GROUP  | 140.00 |
| OTIS ELEVATOR COMPANY  | 1,858.20 |
| QUAL, ANGELA  | 250.00 |
| RANSOM COUNTY GAZETTE  | 485.50 |
| RDO EQUIPMENT-FARGO  | 7,520.75 |
| RIVERSIDE BUILDING CENTER  | 2,975.82 |
| SARGENT COUNTY DISTRICT HEALTH UNIT  | 4,503.73 |
| SCHWAB, GREG  | 381.25 |
| STURDEVANT'S INC  | 994.05 |
| SVEUM JR.,RON  | 236.18 |
| TRIZETTO PROVIDER SOLUTIONS  | 254.23 |
| US IMAGING  | 15,991.30 |
| UTKE, DAVE  | 62.75 |
| WELTON, BRENNA  | 100.00 |
| WILTSE,CAYLA  | 43.76 |
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| Total | 142,688.71 |

Randy Gallagher – buildings and grounds manager appeared before the board to discuss the COLA for his part time helper Tony Carrol who works approximately 15 hours a week. Gallagher requested Carroll get the COLA or it will be hard for him to keep part time help. Gentzkow pointed out if the board decided to give the COLA to Carroll they should also consider the few other part time employees who were excluded from it. Mathern moved, seconded by Olerud to approve cola for all part time employees for 2023. Gilbert called for a roll call vote: Gilbert – yes, Olerud – yes, Bishop – yes, Schwab – no, Mathern – yes. Motion carried.

Gallagher also asked the board for permission to hire a contractor to shovel the snow off the roof. Gallagher got a quote for $400. Olerud moved, seconded by Mathern to approve a contractor for snow removal on the roof. All aye. Motion carried.

Kirsten Gilbert – emergency manager appeared before the board to discuss replacing the key fobs with ID badges. Gilbert let the board know fobs don’t always make their way back to her between employees however an ID badge couldn’t be transferred from employee to employee. The badges are also less expensive than a key fob. Gilbert would also like to see the exterior doors rekeyed, and only select employees be given a master key. If an ID badge is lost it can be deactivated if a master key is lost someone has access to everything within the courthouse. Gilbert and Gallagher will work on getting quotes.

Teresa Haecherl – tax director appeared before the board to let them know she would like to hire a full-time deputy who would be required to become class two certified. Haecherl would like to run the ad in the paper for two weeks. Mathern moved, seconded by Olerud to allow Haecherl to advertise for a full-time deputy, wage will be dependent on experience and the pay study. All aye. Motion carried.

Scott Smyth – with KLJ appeared before the board to let them know the bridge applications are due and he plans to submit the box culvert on mill road and box culvert near bear creek discussed at the previous commission meeting. The board was in agreeance with Smyth’s bridge applications.

City of Sheldon – Had put a bid in to buy a lot on the delinquent property tax list for $1 in The City of Sheldon. The property had quite a few specials against it. Bishop moved, seconded by Mathern to have The City of Sheldon pay the specials owing and the $20 recording fee. All aye. Motion carried.

Lance Gulleson – with Farmers Union appeared before the board to present the new policy for 2023 there were no changes to the Blanket coverage, vehicle coverage, or general liability. NDIRF is going to start offering a blanket building coverage which could result in a slight decrease in premium. Gulleson was going to run some numbers and present at the next commission meeting.

Local gaming permit – was submitted along with the appropriate fee for the Good Shepherd WELCA Church. Olerud moved, seconded by Mathern. All aye. Motion carried.

Tyler Tech – was discussed. A very brief/quick estimate was given to the board. Gentzkow, Erickson, and Haecherl are going to meet with Tyler to try to figure out what programs we all need to get a more detailed quote.

5 County Meeting – is tentatively scheduled for February 25 at 2 p.m. at The Silver Prairie Saloon in McLeod, ND.

Job Development – Greg Schwab would like to be on job development to represent the townships.

Handbook – was discussed. The board ended on page 23.

NDSU Extension – Bishop let the board know they are reinterviewing for the NDSU Extension agent position.

Being nothing further to come before the board, Chairman Gilbert adjourned the meeting at 1:20 p.m.

ATTEST:

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Ransom County Auditor Ransom County Commission