RANSOM COUNTY BOARD OF COMMISSIONERS

Regular Meeting – October 19, 2021

The meeting was called to order at 9:00 a.m. by Chairman Joe Mathern. Members present: Connie Gilbert, Norm Hansen, Neil Olerud, Greg Schwab, and Joe Mathern. Other members present were: Chelsey Jones, Randy Gallagher, Kristie Reinke, Nickela Runck, Bea Roach, Shelly Schwab, and Cindy Morin.

Agenda – was reviewed. Gilbert moved to approve the agenda as presented. Seconded by Hansen. Vote was unanimous.

Minutes – Budget minutes from July 15, July 28, and October 7, 2021 were reviewed along with special meeting minutes from September 3, and October 1, 2021 along with regular commission meeting minutes on October 7, 2021. Gilbert moved to approve the minutes from July 15 & 28, September 3, October 1, and both sets of minutes on October 7, 2021. The motion was seconded by Schwab. Vote was unanimous.

Bills – In the amount of $134,639.18 were then reviewed. Olerud moved to approve the bills in the amount of $134,639.18 with some corrections, seconded by Hansen.

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| **Vendor Name** | **Amount** |
| A W DIESEL SERVICE | 130.47 |
| ADVANCED BUSINESS METHODS | 540.00 |
| ADVANCED ENGINEERING & ENVIRONMENTAL | 313.00 |
| AGVISE LABORATORIES, INC. | 31.70 |
| AMERICAN SOLUTIONS FOR BUSINESS | 35.31 |
| ARAMARK UNIFORM SERVICES | 179.13 |
| BEAR CREEK GRAVEL | 3,324.92 |
| CARDINAL HEALTH 110, INC. | 22,364.46 |
| CODE 4 SERVICES, INC. | 213.38 |
| COMPUTER EXPRESS | 3,739.38 |
| COUNTIES PROVIDING TECHOLOGY | 2,040.93 |
| DACOTAH PAPER COMPANY | 483.34 |
| DAKOTA PLAINS AG | 1,079.35 |
| DAKOTA VALLEY ELECTRIC CO-OP. | 56.99 |
| DAKOTA WATER SOLUTIONS | 45.00 |
| DICKEY RURAL NETWORK INC. | 1,693.44 |
| ENDERLIN INDEPENDENT | 88.00 |
| ERICKSON, KATHIE | 538.80 |
| EVERSPRING INN & SUITES | 691.20 |
| FFF ENTERPRISES | 19,678.70 |
| FIRST MEDIC AMBULANCE | 4,970.16 |
| GENTZKOW, NICOLE | 223.26 |
| GILBERT, KIRSTEN | 50.00 |
| GORDY'S GRILL & FILL | 233.68 |
| HAECHERL, DARLA | 10.50 |
| HAECHERL, TERESA | 10.50 |
| HEGLE, KELSEY | 63.25 |
| HENRICKS, TYLER | 172.00 |
| HR COLLABORATIVE | 50.00 |
| INFORMATION TECHNOLOGY DEPT. | 1,172.05 |
| INNOVATIVE OFFICE SOLLUTIONS, LLC | 915.21 |
| INTERCOMMUNITY TELEPHONE COMPANY | 75.00 |
| JAMES/VALLEY REGIONAL LODGE #4 | 175.00 |
| KELLER, MALLORY | 750.00 |
| KLJ ENGINEERING LLC | 8,833.12 |
| KUEHN, WARD | 203.00 |
| LAQUINTA INNS & SUITES | 345.60 |
| LARSON, MEGHAN | 137.71 |
| LEE, DEBRA | 166.75 |
| LISBON OIL COMPANY | 11,098.72 |
| LISBON POSTMASTER | 130.00 |
| LISBON TRUE VALUE | 254.45 |
| MAPLE VALLEY LOCKER, INC. | 775.83 |
| MATTHEW BENDER & CO. INC | 1,134.24 |
| ND STATE RADIO COMMUNICATION | 240.00 |
| NDSU | 220.00 |
| NDSU EXTENSION SERVICE | 9,926.02 |
| NDSU EXTENSION-BISMARCK | 250.00 |
| NEWMAN SIGNS | 482.07 |
| OFFICE DEPOT | 445.03 |
| OTTER TAIL POWER CO | 1,344.48 |
| POPP BINDING & LAMINATING | 126.62 |
| QUADIENT LEASING USA, INC | 868.86 |
| QUAL, ANGELA | 500.00 |
| QUALITY INN-BISMARCK | 345.60 |
| QUILL CORPORATION | 1,124.59 |
| RANSOM COUNTY GAZETTE- CASSELTON | 377.60 |
| RC LAWNS, LLC | 160.00 |
| RDO EQUIPMENT-FARGO | 2,237.98 |
| RECORD KEEPERS, LLC | 49.00 |
| REINKE, KRISTIE | 95.07 |
| RICHLAND COUNTY CORRECTIONS | 1,815.00 |
| RICHLAND COUNTY HEALTH DEPARTMENT | 1,592.08 |
| RIVERSIDE BUILDING CENTER | 216.94 |
| SARGENT COUNTY DISTRICT HEALTH UNIT | 1,559.47 |
| SCHWAB, SHELLY | 232.03 |
| STURDEVANT'S INC | 652.49 |
| THE MASTERS TOUCH, LLC | 836.98 |
| TRIZETTO PROVIDER SOLUTIONS | 75.77 |
| TRUENORTH STEEL | 1,183.10 |
| WELTON TIRE SERVICE | 1,272.35 |
| WELTON, BRENNA | 198.48 |
| WEST CENTRAL REGIONAL JUVENILE CENTER | 16,200.00 |
| WM CORPORATE SERVICES | 170.00 |
| ZIMPRICH, BRIAN | 624.04 |
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| Total | 134,639.18 |

States Attorney Fallon Kelly joined the meeting.

Clerk of Court – Bea Roach appeared before the board to let them know she no longer feels safe, and per century code there needs to be a uniformed officer present for all district court proceedings. Roach has been asked by a few judges and court recorders where the officers are during court. Roach also let the board know the security handbook needs to be updated, it hasn’t been updated since 2016.

Jeff Hopkins joined the meeting.

Emergency Manager – Kirsten Gilbert along with Paul Gilbert appeared before the board to address Kirsten Gilbert’s salary on the 2022 pay study. Kirsten Gilbert stated she isn’t being compensated for doing highway secretary and applicant agent. She stated she spends at least fifty percent of her time doing highway department secretary. Kirsten Gilbert stated that if she were to quit doing the highway secretary position it would cost the county a lot more money to hire one. Kirsten would like the salary reviewed by Tanya Wieler again, and broke down by each position. The board agreed to allow Wieler to re-evaluate Kirsten Gilberts position with a breakdown of each position as requested by Kirsten Gilbert, and speak directly to Kirsten. Kirsten Gilbert will be added to the agenda to continue the wage discussion on November 2, 2021 at 9:45 a.m.

KLJ – Scott Smyth with KLJ appeared before the board to go over the Federal bridge funding sheet and let the commission know that the funding would be a 80/20 split on construction engineering with the county responsible for twenty percent. Design and permitting would be one hundred percent county cost. Once a permit is in place it is pretty simple to get an extension if one is needed until the project is ready.

Joe Mathern – let the board know he attended a Summit presentation in Fargo. He also submitted a letter to Jace Beehler with some of his ideas for future ways of saving money for Ransom County and improving roads.

Road Haul Ordinance – Fallon Kelly stated the County has a road haul ordinance, he suggested maybe the county would like to review it and start enforcing it. Asked Sheriff Darren Benneweis to discuss this with Kelly and possibly form a committee.

Todd Larson culvert – Hopkins let the board know that Daylon Baasch still plans to install the two culverts at Todd Larson’s site this year, however doesn’t have an exact date yet. KLJ will assist with the elevation they need to be set at.

Gilbert asked Mathern to give an update on the get together he had with the staff. Mathern let the board know he just gave an update on his Summit presentation in Fargo.

Ransom County Housing Authority - Gentzkow presented two documents sent over from Derek Johnson with Ransom County Housing Authority that needed Mathern’s signature. The first document was the Ransom County Housing Authority Annual Certification and Board Resolution. The second was the amended minutes with the correct board member names which were approved at the previous commission meeting. Hansen moved, seconded by Schwab to have Mathern sign the amended Ransom County Housing Authority Minutes of the regular meeting which provided financial statements from May 2021 – September 2021. The vote was unanimous.

Ransom County Park Board – Lisbon Park board has sent multiple requests in for a grant for the addition/renovation to the campground down at Sandager Park. Tyler Modlin, and Greg Evenson have been unable to attend a park board meeting, during the commission meeting, however Tyler gave his approval for the commissioners to give a grant to the Lisbon Park Board. Hansen moved, seconded by Gilbert to grant $1000 out of Ransom County Park board grant funds to Lisbon Park board. The vote was unanimous.

VSO – Gentzkow asked the board if Joe Reinke should be budgeted as a full-time employee in 2022 or 32 hours. Discussion was had. A decision will be made at the next meeting.

Christmas Party – details to come at the next meeting.

ND State Fair - Request a delegate from Ransom County. The board asked Zimprich for his input, Zimprich recommended Jeremy or Stacy Erdmann if they would be willing. Olerud will check with the Erdmann’s to see if one or both are interested in being the state fair delegate on behalf of Ransom County.

Being nothing further to come before the board, Chairman Mathern adjourned the meeting at 12:25 p.m.

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Nicole Gentzkow Joe Mathern, Chairman

Ransom County Auditor Ransom County Commission