**RANSOM COUNTY BOARD OF COMMISSIONERS**

Regular Meeting – March 2, 2021

The meeting was called to order by Chairman Norm Hansen at 9:00 a.m. The Pledge of Allegiance was recited. Members present: Connie Gilbert, Neil Olerud, Greg Schwab, Joe Mathern, and Norm Hansen.

Chairman Hansen called for any additions/revisions to the agenda. Gilbert moved, seconded by Mathern to approve the agenda. All aye. Motion carried.

Minutes from the previous regular scheduled commission meeting on February 16, 2021 were considered. Olerud moved, seconded by Schwab to approve the minutes with corrections. All aye. Motion carried.

Manual Warrants in the amount of $27,402.39 were considered. Discussion was had regarding a few credit cards purchases. The board would like to see the credit card policy revised to state unauthorized purchases will be automatically deducted from the employee’s paycheck. Mathern moved, seconded by Schwab to approve the manual warrants.

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| 2/23/21 | ACH 889 | Cass County Electric Coop | $1876.78 |
| 2/23/21 | ACH 896 | Cass County Electric Coop | $210.73 |
| 2/20/21 | ACH 883 | Great America Financial  | $281.00 |
| 2/20/21 | ACH 892 | Great America Financial | $398.74 |
| 2/11/21 | ACH 863 | JPMorgan Chase Bank NA | $665.99 |
| 2/11/21 | ACH 864 | JPMorgan Chase Bank NA | $11.99 |
| 2/11/21 | ACH 865 | JPMorgan Chase Bank NA | $139.40 |
| 2/11/21 | ACH 866 | JPMorgan Chase Bank NA | $14.98 |
| 2/11/21 | ACH 867 | JPMorgan Chase Bank NA | $29.89 |
| 2/14/21 | ACH 868 | JPMorgan Chase Bank NA | $5.24 |
| 2/14/21 | ACH 869 | JPMorgan Chase Bank NA | $21.98 |
| 2/14/21 | ACH 870 | JPMorgan Chase Bank NA | $159.12 |
| 2/14/21 | ACH 871 | JPMorgan Chase Bank NA | $103.25 |
| 2/14/21 | ACH 872 | JPMorgan Chase Bank NA | $52.92 |
| 2/14/21 | ACH 873 | JPMorgan Chase Bank NA | $16.29 |
| 2/14/21 | ACH 874 | JPMorgan Chase Bank NA | $186.84 |
| 2/14/21 | ACH 875 | JPMorgan Chase Bank NA | $112.99 |
| 2/14/21 | ACH 876 | JPMorgan Chase Bank NA | $52.99 |
| 2/14/21 | ACH 877 | JPMorgan Chase Bank NA | $133.39 |
| 2/14/21 | ACH 878 | JPMorgan Chase Bank NA | $19.98 |
| 2/14/21 | ACH 879 | JPMorgan Chase Bank NA | $40.74 |
| 2/11/21 | ACH 880 | JPMorgan Chase Bank NA | $23.98 |
| 2/11/21 | ACH 881 | JPMorgan Chase Bank NA | $17.49 |
| 2/14/21 | ACH 882 | JPMorgan Chase Bank NA | $127.77 |
| 2/14/21 | ACH 900 | JPMorgan Chase Bank NA | $11282.85 |
| 2/11/21 | ACH 901 | JPMorgan Chase Bank NA | $17.98 |
| 2/14/21 | ACH 902 | JPMorgan Chase Bank NA | $8.55 |
| 2/14/21 | ACH 903 | JPMorgan Chase Bank NA | $61.54 |
| 2/14/21 | ACH 904 | JPMorgan Chase Bank NA | $57.95 |
| 2/11/21 | ACH 905 | JPMorgan Chase Bank NA | $241.15 |
| 2/11/21 | ACH 906 | JPMorgan Chase Bank NA | $161.57 |
| 2/14/21 | ACH 907 | JPMorgan Chase Bank NA | $79.98 |
| 2/14/21 | ACH 908 | JPMorgan Chase Bank NA | $149.95 |
| 2/11/21 | ACH 909 | JPMorgan Chase Bank NA | $134.96 |
| 2/14/21 | ACH 910 | JPMorgan Chase Bank NA | $71.96 |
| 2/11/21 | ACH 911 | JPMorgan Chase Bank NA | $266.37 |
| 2/11/21 | ACH 912 | JPMorgan Chase Bank NA | $402.00 |
| 2/14/21 | ACH 913 | JPMorgan Chase Bank NA | $334.83 |
| 2/11/21 | ACH 914 | JPMorgan Chase Bank NA | $100.00 |
| 2/14/21 | ACH 915 | JPMorgan Chase Bank NA | $694.39 |
| 2/11/21 | ACH 916 | JPMorgan Chase Bank NA | $399.91 |
| 2/14/21 | ACH 917 | JPMorgan Chase Bank NA | $1139.76 |
| 2/14/21 | ACH 918 | JPMorgan Chase Bank NA | $107.63 |
| 2/23/21 | ACH 919 | JPMorgan Chase Bank NA | 119.97 |
| 2/23/21 | ACH 920 | JPMorgan Chase Bank NA | 391.90 |
| 2/23/21 | ACH 921 | JPMorgan Chase Bank NA | 20.73 |
| 2/14/21 | ACH 922 | JPMorgan Chase Bank NA | 1052.60 |
| 2/14/21 | ACH 923 | JPMorgan Chase Bank NA | 1362.00 |
| 2/14/21 | ACH 924  | JPMorgan Chase Bank NA | 175.56 |
| 2/23/21 | ACH 925  | JPMorgan Chase Bank NA | 576.27 |
| 2/23/21 | ACH 926 | JPMorgan Chase Bank NA | 13.00 |
| 2/23/21 | ACH 927 | JPMorgan Chase Bank NA | 110.67 |
| 2/14/21 | ACH 928 | JPMorgan Chase Bank NA | 24.99 |
| 2/23/21 | ACH 929 | JPMorgan Chase Bank NA | 145.90 |
| 2/23/21 | ACH 932 | JPMorgan Chase Bank NA | 24.98 |
| 2/23/21 | ACH 933 | JPMorgan Chase Bank NA | 67.63 |
| 2/14/21 | ACH 934 | JPMorgan Chase Bank NA | 44.98 |
| 2/14/21 | ACH 935 | JPMorgan Chase Bank NA | 59.71 |
| 2/23/21 | ACH 936 | JPMorgan Chase Bank NA | 24.91 |
| 2/14/21 | ACH 937 | JPMorgan Chase Bank NA | 5.98 |
| 2/14/21 | ACH 885 | Lisbon, City Of | $153.57 |
| 2/14/21 | ACH 886 | Lisbon, City Of | $26.60 |
| 2/14/21 | ACH 887 | Lisbon, City Of | $29.50 |
| 2/14/21 | ACH 888 | Lisbon, City Of | 10.00 |
| 2/14/21 | ACH 931 | Lisbon, City Of | 65.67 |
| 2/14/21 | ACH 884  | Marco | $198.05 |
| 2/14/21 | ACH 890 | Marco | $116.06 |
| 2/14/21 | ACH 899 | Marco | $187.51 |
| 2/14/21 | ACH 930 | Marco  | $140.60 |
| 2/14/21 | ACH 895 | ND Game and Fish | $18.00 |
| 2/14/21 | ACH 891 | Southeast Water Users  | $50.46 |
| 2/14/21 | ACH 893 | Voyager Fleet System, INC | 493.49 |
| 2/14/21 | ACH 894 | Voyager Fleet System, INC | 54.83 |
| 2/14/21 | ACH 897 | Wex Bank | $1096.62 |
| 2/14/21 | ACH 898 | Wex Bank | $121.85 |
| TOTAL |  |  | $27,402.39 |

Joe Mathern presented a revised safety policy and a standard job application form given to him from Jill Mulder, human resource director for Ransom County. The board will review and discuss at the next meeting. The board discussed the Sargent County Commission minutes that were printed in the Sargent County Teller. Mulder expressed to the board that she would like them to consider terminating the joint human resource director contract with Ransom County. She would like to work only in Sargent County, and she feels there is too much to be done in both counties for a shared position. She stated that she doesn’t have time to implement training with her current schedule. The Ransom County Commission called to talk to the Sargent County Commission board during their meeting to discuss the shared human resource contract. Jill Mulder was also present in the Sargent County Commission meeting, for the discussion. Chairman Hansen asked Mulder if she made the statement in the Sargent County Teller stating she no longer wanted to work with Ransom County. Discussion was had. No decision was made at the time. The board would like to have Mulder at the March 16, 2021 meeting at 11:00 a.m. to discuss her position.

Neil Olerud gave an update on why Lynn Gonzalez had overtime last month. Gonzalez was helping set up the new officer Andrew Beerman. Olerud also let the board know he spoke to Sheriff Benneweis on employee start dates. In the future they will not start working before Nickela Runck has them listed as an employee. If Benneweis needs the employee sooner, Runck will work with him to make sure the date can be moved up.

Joe Mathern would like to see rules and regulations refreshed with county employees, so everyone knows what is expected of them. Currently policies are very vague, and it is resulting in some confusion of what is expected.

Salary surveys were discussed. The board agreed to allow Gentzkow to call around to get a company or two to present to the board. The board will have to decide what they all want to get out of the salary survey so a quote can be given. They would like to hear from at least two different companies.

Enderlin Golf Course submitted a beer and liquor license along with the appropriate fee. Olerud moved to approve the beer and liquor license, seconded by Schwab. All aye. Motion carried.

Nicole Gentzkow and Nickela Runck proposed switching payroll to twice a month. They are in the process of switching the way the county currently pays employees from paying in advance, to actual hours worked. If they leave it as is, employees could go almost two months without a paycheck the first month after the transition.

Gentzkow also asked the board for permission to purchase a Nook for the commission room. This would allow all offices to use the tv without having to bring anything into the commission room, or needing a laptop. Mathern moved to approve the purchase of a Nook for the commission room, and pay for it out of technology. Olerud seconded the motion. All aye. Motion carried.

The commissioners filled out an assets and liability form to get their surfaces added to the inventory list for the county.

Nicole Gentzkow presented a request from the Fort Ransom Sodbuster’s Association for a $2000 grant from the Ransom County Park Board. The money will go towards the music building and supplies. Gilbert moved to approve the grant pending Tyler Modlin’s approval, seconded by Olerud. All aye. Motion carried.

Joe Mathern let the board know that he has spoken to Vangaurd and CPT. Per Mathern most of the issues in the tax department regarding technology have been taken care of. Mathern said CPT will be working on the financial side next.

Darren Benneweis appeared before the board to suggest getting together with Dickey, Sargent, and LaMoure to build a jail. Currently Benneweis is having issues finding a place to jail inmates. He suggested a 40-bed jail, where each county got a wall with a certain number of cells. A jail would need to be near a hospital.

There being no further business to come before the board, the meeting was adjourned at 12:37 p.m.

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Nicole Gentzkow Norm Hansen

Ransom County Auditor Ransom County Commission